

Thornage Hall Independent Living Privacy Policy



Thornage Hall is committed to protecting your privacy and security.



Data means: information.



We collect your personal data from yourself We may collect your name and date of birth.



Your address, telephone number and email address.



Financial information.



Your interests and what you like to do.



Forms you have filled in.



Information on social media with your permission.



We use your data to help us provide information about our service.



Your data may need to be kept for legal reasons and for safeguarding.



If an accident or incident happens on our property. We will need to keep a record of this which will include your personal information.



We do not normally need your personal data but there may be a time where we may need to due to an accident.



We will make sure your rights are protected.



We will never sell your data.



We will only keep your data for as long as is needed.

You have the right to -



Have a copy of your personal data.



Have your data erased.



Have wrong data made right.



Refuse to allow your data to be used.



You can ask to see your data at any time.



You can do this by contacting us by telephone : 01263 860305



Or by email:

office@thornagehall.co.uk



You can choose not to receive communications from us.



You can make a complaint if you feel we have not used your personal data correctly.



Please email us at office@thornagehall.co.uk

and you complaint can be looked into.



If you are not happy with the result of your complaint, you can contact the:

Information Commissioner's Office - <u>https://ico.org.uk</u>



If you have any other questions about our Privacy Policy please email us at: <u>office@thornagehall.co.uk</u>



We may need to change or update this policy from time to time. The most up to date Privacy policy will always be on our website to look at.

www.thornagehall.co.uk